

FOUNDATION FOR CHARITABLE ACTIVITIES  
IN BANGLADESH (FCAB)

3/10/13

SUBJECT: 1st ORGANIZATIONAL BOARD MEETING

PLACE: 3611 FIELDCREST LANE, YPSILANTI

DATE & TIME: MARCH 10, 2013, AT 2:00 P.M.

BOARD MEMBERS PRESENT: ABDUL MASUD KHAN,  
ABDUR RAHMAN, SHAIKH ABDUL QADIR & NAWJESH  
ALI TALUKDER

BOARD MEMBERS ABSENT: NONE

THE BOARD OF DIRECTORS CHAIRMAN MR. ABDUL MAJID

KHAN CALLED THE MEETING TO ORDER AT 2:00 P.M.

THE FOLLOWING ITEMS WERE DISCUSSED AND APPROPRIATE  
RESOLUTIONS WERE TAKEN AS DESCRIBED BELOW;

1. THE BOARD CHAIR INFORMED THE BOARD THAT AN  
ARTICLE OF INCORPORATION WAS SUBMITTED TO  
THE STATE OF MICHIGAN ON 2/10/13 & GOT APPROVED  
ON 2/20/13 WITH REGISTRATION # 71279F. THE BOARD  
MEMBERS EXPRESSED THEIR SATISFACTION FOR STATE APPROVAL  
OF FCAB AS A NONPROFIT CORPORATION UNDER ACT 162 OF 1982.

2. THE BOARD SECRETARY SUBMITTED A DRAFT BYLAWS OF  
FCAB'S OPERATION, IT WAS FURTHER EXPLAINED VARIOUS  
ARTICLES, AND BOARD UNANIMOUSLY APPROVED IT.  
FROM NOW ON THIS BYLAWS AND ARTICLE OF INCORPORATION  
WILL BE THE GUIDING DOCUMENTS FOR ALL OPERATION OF FCAB

3. BOARD MEMBER MR. NAWJESH ALI TALUKDER CALLED FOR A  
MOTION & SUPPORTED BY BOARD MEMBER SHAIKH ABDUL  
QADIR TO APPOINT THE BOARD OFFICERS AS LISTED IN  
ARTICLE OF INCORPORATION AS PERMANENT BOARD OFFICERS  
WITH TERM OF OFFICE 4 YRS FOR CHAIRMAN, 3 YRS FOR  
SECRETARY, 2 YRS FOR TREASURER & 1 YR FOR MEMBER PER  
BY LAWS SECTIONS 5.3.1 & 5.3.2.

4. THE BOARD UNANIMOUSLY APPOINTED/ELECTED FOR WILIAM  
MUHAMMAD NEWAZ AS VICE CHAIRMAN OF THE BOARD  
WITH IMMEDIATE EFFECT FOR A TERM OF OFFICE FOR 3 YRS  
ENDING 12/31/15.

5. THE BOARD DECIDED TO GET AN EMPLOYER IDENTIFICATION  
NUMBER FOR FCAB AND TO OPEN A BANK A/C.

6. BOARD AUTHORIZED THE BOARD CHAIR AND TREASURER TO  
APPLY TO IRS TO GET AN EMPLOYER IDENTIFICATION  
NUMBER AND OPEN A BANK A/C IN THE NAME OF  
FOUNDATION FOR CHARITABLE ACTIVITIES IN BANGLADESH.  
THE BANK A/C SHALL BE OPERATED BY EITHER MEMBER  
BUT MOSTLY BY TREASURER. ON IN SPECIAL CIRCUMSTANCES  
BY THE BOARD CHAIR.

7. ALL DEPOSITS AND WITHDRAWALS MUST BE ENTERED IN A  
LEDGER BOOK PROMPTLY & ACCURATELY BY THE TREASURER.  
ALSO, ALL INCOMES AND EXPENSES SHALL BE ENTERED  
IN A LEDGER ACCURATELY & PROMPTLY BY THE TREASURER -  
ALWAYS IN UP TO DATE AND AUDITABLE CONDITION.

8. BOARD ALSO AGREED TO INITIATE MEMBERSHIP DRIVE,  
ASKED SECRETARY TO DEVELOP A MEMBERSHIP APPLICATION  
FORM, INITIAL MEMBERSHIP FEE IS \$20/PERSON.

9. BOARD AUTHORIZED BOARD CHAIR TO PURSUE WITH A  
REPUTABLE COMPANY TO APPLY FOR TAX EXEMPTION  
STATUS WITH IRS UNDER 501(C)(3) IRS CODE.

10. BOARD ALSO AUTHORIZED BOARD CHAIR TO TAKE  
NECESSARY ACTION TO OPEN A LOCAL CHAPTER OF  
FCAB IN BANGLADESH, REGISTER WITH APPROPRIATE  
COURT AUTHORITY IN BANGLADESH, OPEN A BANK A/C  
IN BANGLADESH AND ORGANIZE AN EXECUTIVE COMMITTEE  
TO UNDERTAKE ACTIVITIES IN BANGLADESH PER FCAB  
BYLAWS GUIDELINES AND PER FCAB BOARD OF  
DIRECTORS IN USA DIRECTIONS AND APPROVAL.

THE BOARD MEETING WAS ADJOURNED BY THE CHAIRMAN  
WITH A VOTE OF THANKS TO THE BOARD MEMBERS.